

2021 SIAE Nomination Narrative Guidelines

Volunteerism

Any individual <u>18 years or over</u> by October 1, 2021 is eligible for this award. Minimum of 5 hours per month or equivalent of 60 hours per year.

Nomination Narrative Guidelines:

- 1. Brief, current biographical information about the nominee.
- 2. Describe when, why, and how the nominee began their involvement with his/her community?
- 3. What is the impact of the nominee's service (Impact should be measurable)?
- 4. Quantitative data by citing volunteer hours, number of people served, funds raised, etc. that shows what the nominee's volunteer service accomplished.
- 5. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured.

Youth Volunteer of the Year

Any individual who is <u>under</u> the age of 18 by October 1, 2021 is eligible for this award. Minimum of 8 hours per month or equivalent of 96 hours per year.

Nomination Narrative Guidelines:

- 1. Brief, current biographical information about the nominee.
- 2. Describe when, why, and how the nominee began their involvement with his/her community?
- 3. What is the impact of the nominee's service (Impact should be measurable)?
- 4. Quantitative data by citing volunteer hours, number of people served, funds raised, etc. that shows what the nominee's volunteer service accomplished.
- 5. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured.

Lifetime Achievement Award

Any individual who has exhibited a lifetime commitment to service in their communities, primarily in Indiana, is eligible for this award. While there is no minimum age or years of service requirement, most nominees have contributed a minimum of 25 years of service to their community through volunteer positions. This should not include employment in a public service position.

Nomination Narrative Guidelines:

- 1. Brief, current biographical information about the nominee.
- 2. When did the nominee first begin volunteering?
- 3. What motivated the nominee to remain involved with volunteer service throughout his/her life?
- 4. Describe key volunteer activities during each decade of the nominee's life.
- 5. Quantitative data by citing volunteer hours, number of people served, funds raised, etc. that shows what the nominee's volunteer service accomplished.
- 6. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured.

Volunteer Program Award

Any schools, faith-based organizations, mentoring programs, nonprofit organizations, and service clubs are all potential nominees for this award. The extraordinary work volunteers accomplish in communities is often driven by an organization or club. This award acknowledges the importance this support can make in community life. The nominees in this category strive to make communities better places to live through a variety of activities or by focusing on one issue of primary importance in their community.

Nomination Narrative Guidelines:

- 1. Brief overview of the program being nominated.
- 2. Describe when, why, and how this program began mobilizing volunteers to meet their needs.
- 3. What is the impact of the volunteer program (Impact should be measurable)?
- 4. Quantitative data by citing volunteer hours, number of volunteers mobilized, number of people served, contributions made, etc. that shows what the program accomplished.
- 5. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured.



Nomination Narrative Guidelines Continued...

National Service Member

Any National Service member serving in a position supported by the Corporation for National and Community Service (CNCS) at the time of nomination is eligible for this award. This includes AmeriCorps, AmeriCorps VISTA, Senior Corps and Learn and Serve America participants. This award is not intended for supervisors/directors of National Service members/programs.

Nomination Narrative Guidelines:

- 1. Brief overview of the organization/program being nominated.
- 2. Describe when, why, and how the nominee began their involvement with his/her community?
- 3. What is the impact of the nominee's service (Impact should be measurable)?
- 4. Quantitative data by citing volunteer hours, number of people served, etc. that shows what the nominee accomplished, and the role national service members played.
- 5. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured.

Government Entity

This category recognizes any local or state government that has made a substantial positive impact in Hoosier communities through contributions of time and talent. The nomination must demonstrate an ongoing community or statewide impact through volunteerism and/or philanthropy.

Nomination Narrative Guidelines:

- 1. Brief overview of the corporation/business being nominated.
- 2. Describe when and how the government entity began their community involvement.
- 3. What is the impact of the nominee's volunteer service (Impact should be measurable)?
- 4. Quantitative data by citing volunteer hours, number of employees involved, number of people served, contributions made, etc. that shows what the government entity's

Corporate Volunteer

Any business with a significant presence in Indiana that has made a substantial positive impact in Hoosier communities through contributions of time and talent is eligible for this award. The nomination must demonstrate an ongoing community or statewide impact through corporate volunteerism and/or philanthropy.

Nomination Narrative Guidelines:

- 1. Brief overview of the corporation/business being nominated.
- 2. Describe when and how the corporation/business began their community involvement.
- 3. What is the impact of the nominee's volunteer service (Impact should be measurable)?
- 4. Quantitative data by citing volunteer hours, number of employees involved, number of people served, contributions made, etc. that shows what the corporation/business' community involvement accomplished.
- 5. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured.

Government Entity Continued

contributions made, etc. that shows what the government entity's community involvement accomplished.

5. Qualitative information such as good stories, quotes from people served, and other demonstrations of service that cannot be easily measured